**Little Hoole Parish Council**

*Members of the Council are summoned to the Parish Council Meeting to be held on
Mon 11th September 2023 at 7pm,****The Lounge, Walmer Bridge Village Hall, Gill Lane, Walmer Bridge***
Paul Cafferkey, Clerk & Responsible Financial Officer

1. Apologies for absence
2. To agree the Minutes of the last Parish Council Meeting
3. To receive declarations of interest
4. Matters arising from the minutes of last meeting
	1. Public Time: to invite and listen to issues raised by members of the public
	2. Panning Applications
		* 07/2023/00481/REM, Land Adjacent to Barnfield Brook Lane Little Hoole PR4 5JB, Reserved Matters Application for the erection of 1 No. two storey dwellinghouse
		* 07/2023/00540/DIS, Lesser Marsh House Farm Station Road Little Hoole PR4 5LH, Discharge of Conditions 4 (Contamination); 5 (Drainage); 8 (Piling); 11 (Dust Management) of planning permission 07/2022/00360/OUT
		* 07/2023/00596/HOH Greendale Station Road Little Hoole PR4 5LE, Erection of single storey rear extension following demolition of existing single storey rear element and outbuildings
		* 07/2023/00626/PIP Land Opposite Langdale Brook Lane Little Hoole PR4 5JB, Permission in Principle for up to two detached dwellings
	3. To approve the following payments transacted through the bank, July 2023

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| **Current a/c July 2023** |
| Date | Payee | £ | Description |
| 3-Jul-23 | Direct Debit (GOCARDLESS) | 27.60 | website hosting fee |
| 19-Jul-23 | B/P to: L T Dryden | 19.98 | refund re magnets for notice boards |
| 19-Jul-23 | B/P to: HMRC Cumbernauld | 145.80 | Clerk's tax for tax months 1,2 & 3 |
| 31-Jul-23 | B/P to: Garden Scene | 4447.15 | For supply of plants & compost. Planting of all planters and beds in the village |
| 31-Jul-23 | B/P to: Paul Cafferkey | 274.55 | Clerk's salary for June 2023 |
| 31-Jul-23 | B/P to: Paul Cafferkey | 7.79 | Clerk's expenses for June 2023 |
| **Instant Access a/c July 2023** |
| No transactions |

* 1. Payments for approval - Clerk’s claim for July 2023
	2. Payments approved by email or pre-approved and retrospectively noted – Clerk’s claim for July 2023 (20.44 hours & expenses of £9.55)
	3. To approve financial statement as at 31st July 2023
	4. To approve appointment of Internal Auditor for 2023/24
	5. To approve homeworking policy re Clerk
	6. To approve workstation assessment re Clerk
	7. To review summer school holiday activities
	8. To discuss public rights of way grant and bio diversity grant for 2022-23 and application for same for 2023-24
	9. To discuss / approve Clerk’s request for email upgrade
	10. Update re Walmer Bridge welcome sign
	11. Update re renewal of Unity Bank FSCS (Financial Services Compensation Scheme).
	12. Update on grant to Hoole Bowling Club
	13. Proposal (Cllr Dryden) for the purchase of two replacement Bus Shelters
	14. Parish Council Grants
	15. Proposal (Cllr Evald) for budget for winter planting – brick planters
	16. To discuss and approve amendments to AGAR 2022-23
	17. Progress of Approved Projects: Diamond Jubilee Tree
	18. Correspondence: None
	19. To agree the date and time of the next meeting

**Members of the public are welcome to attend meetings to raise any relevant matters.**

**Alternatively, if you cannot attend the meeting but wish to raise a matter or ask a question, this can be done on your behalf by contacting the Parish Clerk (Paul Cafferkey) via email at clerk@littlehooleparishcouncil.org.uk or mobile phone 07966267186.**

Scan me to go the Little Hoole Parish Council Website, or visit <https://www.littlehooleparishcouncil.org.uk/>

